



<b>HOME TUITION SERVICE – REFERRAL/INFO FORM</b>			
STUDENT'S NAME		D.O.B.	I.D.
NAME OF FATHER		ADDRESS:	
MOTHER			
LEGAL GUARDIAN			
		POST CODE	
TEL:		MOB:	
REASON FOR REQUESTING SERVICES:		ESTIMATED SERVICE PERIOD: (NOT LESS THAN FOUR WEEKS)	
SCHOOL RUBBER STAMP:	YR.  FORM	REMARKS:	
CASE REFERRED BY:	SCHOOL ADDRESS:		
GRADE:			
SIGNATURE:	EMAIL ADDRESS		
DATE:	SCHOOL Tel.	FAX:	
STUDENT WITH SPECIAL NEEDS <input type="checkbox"/>	USES ANY OTHER EDUCATIONAL SERVICES OR ATTENDS ANY OTHER N.G.O.		
LSA SUPPORT YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/> IF YES LIST EDUCATIONAL AND N.G.O. SERVICES		
TYPE OF LSA SUPPORT::			
STM NO.      DATED:			
FOR OFFICE USE ONLY:	APPROVED BY:	DATE:	
SCHOOL REQUEST <input type="checkbox"/>	NAME:		
MEDICAL CERTIFICATES <input type="checkbox"/>	GRADE:	SIGNATURE:	
REMARKS:			
<p><b>N.B. Parents/legal Guardians are to fill the STATEMENT OF CONSENT FORM</b>  <b>Please attach all medical certificates, reports and other relevant documents with this form</b></p> <p><b>*Medical Certificates from a Professor, Consultant or Hospital (not a family doctor) should indicate the illness, injury or other causes and reasons that impede the student from attending school. It should also indicate the period of absenteeism and whether the illness is contagious or the student has any contagious symptoms. In some cases the Certificate must indicate whether the student, due to his medical condition, is prone/subject to any infections or diseases.</b></p> <p><b>Application and request for Home Tuition is to be made by the school, with updated medicals every scholastic year.</b></p>			



**STATEMENT OF CONSENT BY PARENTS / GUARDIAN**

I hereby give consent to the National School Support Services (NSSS) to collect and process personal data following the Principles of the General Data Protection Regulation 2016/679 (GDPR), the Data Protection Act (Cap. 586) and any other relevant legislation. The personal data provided in this form is being collected and processed for the sole purpose of my son/daughter to receive the service I am applying for.

This data, together with the other personal data (including special categories of data) already in possession of the NSSS through the Home Tuition Service, may only be accessed by personnel from the Home Tuition Service in order to provide you with the service being applied for. It will not be shared with third parties unless specified by law.

For more information, you can access the relevant [Data Protection Policy/Retention Policy](#).

By giving my consent I am aware that:

- There will be class observations and assessments carried out to ensure that my child is given the programme suited for his / her needs;
- The service provided will continue until the NSSS deems necessary or until you withdraw this consent;
- I can ask for information on personal data that is being kept and processed on my child as per Art. 15 of the GDPR and as per instructions on the Data Protection Policy page referred to above;
- I understand that I have the right to withdraw my consent at any time, in which case all of my child's personal data will be destroyed, and I will have no more access to the service provided.

I have read and understood this statement of consent myself

This statement of consent was read and explained to me

<b>DATA SUBJECT</b>	<b>READER (If applicable)</b>
<b>STUDENT'S NAME:</b>	
<b>PARENT / GUARDIAN NAME</b>	<b>NAME</b>
<b>MOTHER <input type="checkbox"/> FATHER <input type="checkbox"/> GUARDIAN <input type="checkbox"/></b>	<b>PROFESSION / GRADE</b>
<b>SIGNATURE</b>	<b>SIGNATURE</b>
<b>ID</b> <b>Date</b> _____	<b>ID</b> <b>Date</b> _____



### DIKJARAZZJONI TA' KUNSENS MILL-ĠENITURI / KUSTODJI

Jiena hawnhekk qed nagħti kunsens lis-Servizzi Nazzjonali ta' SapporĦ lill-Iskejjeġ (NSSS) li jiġbru u jipproċessaw informazzjoni personali skont il-Prinċipji tar-Regolament Ġenerali dwar il-Protezzjoni tad-Data 2016/679 (GDPR), l-Att dwar il-Protezzjoni tad-Data (Kap. 586) u leġiżlazzjonijiet oħra relevanti. L-informazzjoni personali provduta f'din il-formula qed tingabar u tkun proċessata bl-għan ewlieni li ibni/binti jirċievi s-servizz li jiena qed napplika għalih.

Din l-informazzjoni, flimkien ma' informazzjoni oħra personali (li tinkludi kategoriji speċjali ta' informazzjoni) diġà fil-pussess tal-NSSS permezz tas-Servizz *Home Tuition*, tista' tkun aċċessata biss mill-personnel mis-Servizz tal-Home Tuition sabiex tiġu provduti bis-servizz li tkunu applikajtu għalih. Ma tistax tintwera lil terzi persuni ħlief jekk ikun speċifikat bil-liġi.

Għal aktar informazzjoni, tista' taċċessa d-Data Protection Policy/Retention Policy relevanti f' [Data Protection Policy/Retention Policy](#)

Bl-għoti tal-kunsens jiena konxja li:

- Se jkun hemm osservazzjonijiet fil-klassi u assessjar li se jsir biex it-tifel/tifla tiegħi jkollu/ha programm addattat għall-bżonnijiet tiegħu/ha;
- Is-servizz provdut jibqa' għaddej sakemm l-NSSS iqisu neċessarju jew sakemm jiena nwaqqaf il-kunsens;
- Nista' nsaqsi għal informazzjoni fuq data personali li qed tinżamm u tkun proċessata fuq it-tifel/tifla tiegħi skont l-Art. 15 tal-GDPR u skont l-istruzzjonijiet dwar id-Data Protection Policy imsemmija hawn fuq;
- Nifhem li għandi d-dritt inwaqqaf il-kunsens tiegħi f'kull ħin, u f'dak il-każ l-informazzjoni kollha dwar it-tifel/tifla tiegħi tiġi meqruda, u jien ma jkollix aktar aċċess għas-servizz provdut.

Jiena qrajt u fhimt din id-dikjarazzjoni ta' kunsens waħdi

Din id-dikjarazzjoni ta' kunsens inqrat u tfissret lili

<b>IS-SUĠĠETT TAD-DATA</b>	<b>READER (jekk applikabbli)</b>
<b>ISEM L-ISTUDENT:</b>	
<b>ISEM IL-ĠENITUR / KUSTODJU</b>	<b>ISEM</b>
<b>OMM <input type="checkbox"/> MISSIER <input type="checkbox"/> KUSTODJU <input type="checkbox"/></b>	<b>PROFESSIONI /GRAD</b>
<b>FIRMA</b>	<b>FIRMA</b>
<b>ID</b> <b>Data</b> _____	<b>ID</b> <b>Data</b> _____